



Residential Post-Cleaning Evaluation Checklist

1. Did the NADCA member show proof of membership and certification? Yes No

2. Did the contractor conduct a thorough inspection of your system PRIOR to performing any work and alert you to any problems? This is required by the current NADCA ACR Standard.* Yes No

3. Did the member company visually demonstrate to your satisfaction that the following was accomplished?:

Cleaned Supply Ductwork Yes No

Cleaned Return Air Ductwork Yes No

Removed, Cleaned and Replaced:

Supply Registers Yes No

Return Air Grills Yes No

Accessed and Cleaned:

Supply Air Plenum Yes No

Return Air Plenum Yes No

Installed Access Panels as Needed Yes No

Removed, Cleaned and Reinstalled:

Blower Motor & Assembly Yes No

Cleaned Airstream Side of Heat Exchanger Yes No

Cleaned Secondary Heat Exchanger Yes No

Cleaned Evaporator Coil, Drain and Pan

Method 1: Wet clean in Place Yes No

Method 2: Remove, Wet Clean & Replace Yes No

Method 3: Air Wash in Place Yes No

Replaced Air Filter Yes No

Washed Air Cleaner Yes No

If no to any of the services listed above, why not? _____

4. Did the system work properly after the cleaning? Yes No

**Please note: Cleaning the cooling coils is required by the NADCA Standard – Assessment, Cleaning & Restoration of HVAC Systems (ACR). However, some state regulations specify that only HVAC contractors may clean cooling coils. Be certain to ask your NADCA member company representative if his/her company will clean the coils of your HVAC system.*